



Minutes of the REGULAR Meeting of Council for the Village of Pelly

Held in the Pelly Community Hall located at 101 2nd St. East In Pelly, Saskatchewan Held on Wednesday, January 13, 2021

PRESENT: Mayor: Trevor Auchstaetter, Councillors Robert Dercach, Eric Krochak, Kevin Krotenko, Megan Scott and Administrator Frances Olson.

ABSENT: None.

CALL TO ORDER:

A quorum being present, Mayor Trevor Auchstaetter called the meeting to order at 6:05 p.m.

001/2021 Krotenko Scott

APPROVAL OF AGENDA:

THAT the agenda be adopted adding 8. xxi. Closed session re Clause 3© of the Code of Ethics Bylaw No. 2017-01 & LAFOIP Act subclause 15(1)(b)(ii).

CARRIED

002/2021 Scott Krochak

APPROVAL OF MINUTES:

THAT the minutes of the following meeting(s) of Council be approved as presented: Regular Meeting, December 9, 2020.

CARRIED

003/2021 Auchstaetter Krotenko

APPROVAL OF MINUTES:

THAT the minutes of the following meeting(s) of Council be approved as presented: Joint Administration Committee Minutes, August 24, 2020; Joint Administration Committee Minutes, September 2, 2020; THAT they be attached and form part of these minutes; AND FURTHER THAT the resolutions from these minutes be adopted and carried as resolutions of the Village of Pelly.

CARRIED

004/2021 Scott Krochak

ACKNOWLEDGMENT OF MEETING AT THE COMMUNITY HALL DUE TO COVID-19:

THAT we acknowledge that, due to public health orders regarding the COVID-19 pandemic, Council is meeting at the Pelly Community Hall instead of Council Chambers.

CARRIED.

005/2021 Dercach Krochak

CONFIRM PURCHASE OF TURBIDITY CALIBRATION STANDARDS:

THAT we confirm purchase of the annual turbidity meter calibration standards for #319 + tax.

CARRIED.

006/2021 Krotenko Scott

APPROVAL OF FOREMAN'S REPORT:

THAT Lincoln's current written Maintenance and Utilities Foreman report for the period of December 23, 2020, to January 13, 2021 be accepted.

CARRIED.

007/2021 Krotenko Dercach

VACATION COVERAGE FOR UTILITIES OPERATOR APPROVED:

THAT Utilities Operator Lincoln Auchstaetter not be expected to do the required daily water plant checks when he is on vacation or on statutory holidays; AND FURTHER either Vern Poworoznyk or John Llewellyn be scheduled to cover these dates.

CARRIED.

08/2021 Scott Auchstaetter

LIST OF ACCOUNTS FOR APPROVAL:

THAT the List of Accounts for Approval, covered by Batch #2020-00161 to #2021-00004 consisting of cheques #11837 to #11871 inclusive plus payroll, CUETS and utility preauthorized payments 201218-Man to 201227-Man; 202501-Man to 202505-Man; 202601-Man to 202605-Man; 210101-Man to 210116-Man totalling \$37,378.76 be approved for payment; AND FURTHER that it be labelled Schedule "A", being attached to, and forming part of, these minutes.

CARRIED.



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09/2021 Auchstaetter Dercach

ACCEPTANCE OF MONTHLY FINANCIALS:

THAT the (initial) Statement of Financial Activities – Detailed for the period ended December 31, 2020, be accepted as presented.

CARRIED.

10/2021 Auchstaetter Krochak

APPLICATION OF AUGUST DISCOUNT TO MISSED TAX RECEIPT:

THAT we approve the application of the 6% August municipal discount on Receipt#200049-001 with the payee of Gateway Co-op due to the amount being mistakenly originally receipted on a general receipt.

CARRIED.

11/2021 Krochak Scott

AUTHORIZATION OF TRANSFERS TO CEMETERY TERM DEPOSIT:

WHERE AS the Greenwood Cemetery Reserve currently has a balance of \$6,528.75 and Term #10 has a current balance of \$4,368.75;

BE IT RESOLVED THAT the Village of Pelly transfer an additional \$2,160.00 into a Flex Term at Affinity Credit Union from our Affinity Credit Union bank account #9018888 authorizing the creation of a Flex Term in the amount of \$6,528.75 with Affinity Credit Union by collapsing Term#10 and adding the balance of the funds from our bank account #9018888.

CARRIED.

At 6:54 p.m. R.M. Councillor Conrad Vogel arrived in the gallery in order to represent the R.M. of St. Philips No. 301 in Agenda item 8 i) Closed session re personnel/administration management.

12/2021 Krochak Scott

APPROVAL ADMINISTRATOR 1-WEEK VACATION CARRYOVER & VACATION COVERAGE:

THAT we confirm the approval of one week of vacation earned in 2020 to be carried forward to 2021 for Administrator Frances Olson, with the expected dates of the vacation to be used to be January 25 to 29/21; AND FURTHER THAT Wendy Becenko be contracted to cover for the vacation period.

CARRIED.

13/2021 Auchstaetter Dercach

MOTION TO MOVE INTO CLOSED SESSION:

PURSUANT to Section 12.1.a of Bylaw 2016-1, Council Procedures Bylaw, THAT, at 7:00 p.m. we move in to a closed session to discuss matters pertaining to matters falling under LaFOIP Act Section 16(1), plans that relate to the management of personnel or the administration.

CARRIED.

Council moved in camera with the following in attendance: Mayor Trevor Auchstaetter; Councillors Robert Dercach, Eric Krochak, Kevin Krotenko, Megan Scott; R.M. of St. Philips' Councillor Conrad Vogel and Administrator Frances Olson.

14/2021 Auchstaetter Krochak

MOVE OUT OF CLOSED SESSION:

THAT, at 7:20 p.m. Council move out of closed (in-camera) session.

CARRIED.



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15/2021 Auchstaetter Scott

APPROVAL OF PLAN TO MOVE FORWARD RE ADMINISTRATOR POSITION

APPLICATIONS:

THAT, as agreed, a representative of both the Village of Pelly and R.M of St. Philips' Councils contact the two applicants who have submitted to date and notify the office by tomorrow morning of their joint finding AND FURTHER THAT unless both parties are in complete agreement not to extend advertising, that the application deadline be extended to January 29, 2021, and the Administrator look into additional advertising options, informing the Joint Administration Committee members by email.

CARRIED.

At 7:35 p.m. R.M. of St. Philips' Councillor Conrad Vogel vacated the meeting.

15/2 Auchstaetter Scott 16/2021 Krotenko Krochak

YEAREND ALLOCATION TO UTILITY DEPARTMENT:

THAT, in accordance with past practice, 12 percent of the maintenance and utility operator wages and benefits expenses for 2020 be allocated from the Transportation department to the Utilities department; AND FURTHER THAT, in addition, 5 percent of the administration wages and benefit expenses for 2020 be allocated from the General Government department to the Utilities department.

CARRIED

17/2021 Auchstaetter Scott

ACKNOWLEDGE 2021 FIDELITY BOND:

PURSUANT to Section 113 of The Municipalities Act, that we acknowledge our employees' fidelity bond issued through SGI (Miller Agencies) as presented.

CARRIED.

18/2021 Krochak Auchstaetter

SET 2021 WORKERS' COMPENSATION AMOUNT:

THAT, as required under legislation, we set the 2021 Workers' Compensation coverage amount for Council at the minimum amount of \$91,100.

Handwritten: maximum

CARRIED.

19/2021 Auchstaetter Krochak

APPROVAL OF PURCHASE OF SOLENOID FOR HALL SCRUBBER:

THAT we approve the purchase of the replacement solenoid part for the hall scrubber from Kemsol at an approx. cost of \$500.

CARRIED.

20/2021 Krochak Krotenko

APPROVAL OF PAYMENT OF INVOICE AS PER QUOTE RE TRACTOR BLADE:

THAT we approve the purchase of the tractor blade with tilt control as per Dec. 9/20 quote received from Mazergroup in the amount of \$10,045.50 plus applicable taxes/fees; AND FURTHER THAT payment be issued upon receipt of invoice.

CARRIED.

Councillor Kevin Krotenko declared a conflict of interest to the next item of business and left the hall at 7:45 p.m.

21/2021 Scott Krochak

APPROVAL OF PAYMENT AS PER LEASE AGREEMENT – KEVIN KROTENKO:

THAT, with reference to Res.#365/2020, we approve the payment dated today of \$3,000 to Kevin Krotenko to fulfill total payment for the 4-year lease agreement of Blk N, Plan 101710268, Ext. 11 for snow storage purchases .

CARRIED.

At 7:51 p.m. Councillor Krotenko returned to the meeting.



22/2021  
 Krochak  
 Auchstaetter

**APPROVAL OF FENCE CONSTRUCTION DEADLINE EXTENSION– BLOCK F, PLAN 102314652:**

THAT, with reference to Res.#281/2020 and the Dec. 11/19 Agreement of Sale, we approve a further six-month extension for the construction of a property-surrounding fence at Block F, Plan 102314652 (former curling rink) until July 31, 2021.

CARRIED.

23/2021  
 Krotenko  
 Scott

**RESOLUTION TO MOVE INTO CLOSED SESSION:**

PURSUANT to Section 12.1.a of Bylaw 2016-1, Council Procedures Bylaw, THAT, at 8:00 p.m., we move in to a closed session to discuss matters pertaining to matters falling under LaFOIP Act Section 18(1)(b), information that is supplied in confidence by a third party.

CARRIED.

24/2021  
 Scott  
 Krochak

**MOVE OUT OF CLOSED SESSION:**

THAT, at 8:10 p.m. Council move out of closed (in-camera) session.

CARRIED.

25/2021  
 Krotenko  
 Dercach

**RESOLUTION TO MOVE INTO CLOSED SESSION:**

Pursuant to Section 12.1.a of Bylaw 2016-1, Council Procedures Bylaw, THAT, at 8:11 p.m., we move into in-camera to discuss matters falling under LaFOIP ACT Section 16(1).

CARRIED.

26/2021  
 Krochak  
 Dercach

**MOVE OUT OF CLOSED SESSION:**

THAT, at 8:17 p.m. Council move out of closed (in-camera) session.

CARRIED

27/2021  
 Auchstaetter  
 Krochak

**APPROVAL OF SK LOTTERIES COMMUNITY GRANT PROGRAM APPLICATION:**

THAT we approve the submission of the completed SK Lotteries Community Grant Program application for the 2022; AND FURTHER THAT it be submitted before the required deadline of February 28, 2021.

CARRIED.

28/2021  
 Auchstaetter  
 Krotenko

**APPROVAL OF THE 2021 COMMUNITY RINK AFFORDABILITY GRANT APPLICATION:**

THAT we approve the submission of the 2021 Community Rink Affordability Grant application before the required deadline of March 12, 2021; AND FURTHER that once the grant is received (expected to be \$2,500) that it be paid out to the Pelly Arena Community Co-operative (rink board).

CARRIED.

29/2021  
 Scott  
 Krochak

**APPROVAL TO ENTER INTO FIRE DISPATCH SERVICES AGREEMENT:**

THAT we approve entering into a fire dispatch services agreement with SK Public Safety Agency as per contract dated Dec. 1/20 (Contract#REC00632); AND FURTHER that the Village remit \$,376.04, the invoice amount for the calendar year 2021.

CARRIED.

30/2021  
 Scott  
 Dercach

**NOTICE OF VIOLATION TO BE ISSUED – ANIMAL CONTROL BYLAW:**

THAT, as result of two written complaints regarding an incident that happened December 9/20 on 2<sup>nd</sup> Ave. North, a letter and accompanying Notice of Violation – First Offence be issued to the resident/renter of under the Animal Control Bylaw No. 3-2019; AND FURTHER that a letter of describing Council’s actions be sent to the complainant/owner of 126 2<sup>nd</sup> Ave. North.

CARRIED.



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**Village of Pelly**  
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 In Pelly, Saskatchewan  
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31/2021  
 Dercach  
 Scott

**APPROVAL OF BUILDING PERMIT – 125 2<sup>ND</sup> AVE. N.:**

THAT we approve a building permit for Kirk Obelman to renovate residential garage at 125 2<sup>nd</sup> Ave. North.

CARRIED

32/2021  
 Scott  
 Krochak

**RESOLUTION TO MOVE INTO CLOSED SESSION:**

PURSUANT to Section 12.1.a of Bylaw 2016-1, Council Procedures Bylaw, THAT, at 9:45 p.m., we move in to a closed session as Clause 3 © of the Code of Ethics Bylaw No. 2017-01 to discuss matters pertaining to matters falling under LaFOIP Act Subclause 15(1)(b)(ii).

CARRIED

33/3021  
 Dercach  
 Auchstaetter

**MOVE OUT OF CLOSED SESSION:**

THAT, at 10:03 p.m. Council move out of closed (in-camera) session.

CARRIED

34/2021  
 Krochak  
 Scott

**CODE OF ETHICS' COMPLAINT:**

THAT, to facilitate investigation of the Code of Ethics' complaint received Jan. 13/21, labelled as C. of E. Complaint #2021-01, Council send a registered letter requesting the complainant to attend the next regular meeting of Council, scheduled February 10, 2021.

CARRIED.

35/2021  
 Dercach  
 Scott

**ACCEPTANCE OF REPORTS:**

THAT the following reports be accepted as presented:

- Jan. 11 Rink Board reported by Mayor Auchstaetter.

CARRIED.

36/2021  
 Dercach  
 Krotenko

**FILE CORRESPONDENCE:**

THAT the following correspondence, having being read, be filed accordingly:

- Thank you from Rec. Brd. For candy fund donation
- Parkland Regional Waste Management Agency—next mtg Jan. 25 7:30 p.m. in Sturgis
- SUMA – Resolutions for virtual annual convention
- *Municipal Voice Winter 2020* magazine

CARRIED.

35  
 Dercach  
 Scott

37/2021  
 Auchstaetter  
 Krotenko

**ADJOURNMENT:**

THAT this meeting be adjourned, with the time being 10:10 p.m.

CARRIED

Chair

Secretary