



Minutes of the REGULAR Meeting of Council for the Village of Pelly

Held in the Pelly Community Hall located at 101 2nd St. East In Pelly, Saskatchewan Held on Wednesday, February 10, 2021

PRESENT: Mayor: Trevor Auchstaetter, Councillors Robert Dercach, Eric Krochak, Kevin Krotenko, Megan Scott and Administrator Frances Olson.

ABSENT: None.

CALL TO ORDER:

A quorum being present, Mayor Trevor Auchstaetter called the meeting to order at 6:10 p.m.

ACKNOWLEDGMENT OF MEETING AT THE COMMUNITY HALL DUE TO COVID-19:

THAT we acknowledge that, due to public health orders regarding the COVID-19 pandemic, Council is meeting at the Pelly Community Hall instead of Council Chambers.

CARRIED.

APPROVAL OF AGENDA:

THAT the agenda be adopted by adding 7. (iv) vii. Bylaw Enforcement.

CARRIED

APPROVAL OF MINUTES:

THAT the minutes of the following meeting(s) of Council be approved as presented:

- Regular Meeting, January 13, 2021.

CARRIED

APPROVAL OF MINUTES:

THAT the minutes of the following meeting(s) of Council be approved as presented:

- Joint Administration Committee Minutes, January 18, 2021;
- Joint Administration Committee Minutes, February 1, 2021;
- Joint Administration Committee Minutes, February 4, 2021;

AND FURTHER THAT the resolutions from these minutes be adopted and carried as resolutions of the Village of Pelly.

CARRIED

APPROVAL OF FOREMAN'S REPORT:

THAT Lincoln's current written Maintenance and Utilities' Operator (Foreman) report dated February 10, 2021 be accepted.

CARRIED.

At 6:17 p.m. Steve Lenaghan arrived in the gallery.

LIST OF ACCOUNTS FOR APPROVAL:

THAT the List of Accounts for Approval, covered by Batch #2020-00161 to #2021-00004 consisting of cheques #11872 to #11896 inclusive plus payroll, CUETS and utility preauthorized payments 210101-Man to 210105-Man; 210114-Man to 210115-Man; 210201-Man to 210209-Man; 210201-Man to 210221-Man totalling \$49,577.53 be approved for payment; AND FURTHER that it be labelled Schedule "A", being attached to, and forming part of, these minutes.

CARRIED.

RESOLUTION TO MOVE INTO CLOSED SESSION:

PURSUANT to Section 12.1.a of Bylaw 2016-1, Council Procedures Bylaw, THAT, at 6:20 p.m., we move in to a closed session as Clause 3 © of the Code of Ethics Bylaw No. 2017-01 to discuss matters pertaining to matters falling under LaFOIP Act Subclause 15(1)(b)(ii).

CARRIED

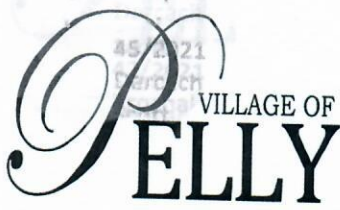
MOVE OUT OF CLOSED SESSION:

THAT, at 6:28 p.m. Council move out of closed (in-camera) session.

CARRIED.

Mayor's/Administrator's Initials: [Signatures]





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In Pelly, Saskatchewan  
Held on Wednesday, February 10, 2021

**DELEGATION: RYAN CLOUGH & STEVE LENAGHAN RE ANIMAL COMPLAINT:**

From 6:37 to 6:45 p.m. Ryan Clough and Steve Lenaghan addressed Council to follow up on the Notice of Violation (ref: Res. #30/2021) regarding an incident on December 9, 2020. Mr. Clough agreed that he would submit a written proposal re the fence he is planning to build to keep his dog(s) on the property where he resides on 2<sup>nd</sup> Avenue North.

46/2021  
Dercach  
Auchstaetter

**BYLAW No. 1-2021, FIRST READING**

THAT Bylaw No. 1-2021, a bylaw to establish Property Tax Incentives and Penalties, be introduced and read a first time.

CARRIED.

47/2021  
Scott  
Krochak

**BYLAW No. 1-2021, SECOND READING**

THAT Bylaw No. 1-2021, a bylaw to establish Property Tax Incentives and Penalties, be read a second time.

CARRIED.

48/2021  
Krotenko  
Scott

**THREE READINGS:**

THAT Bylaw No. 1-2021 be given three readings at this meeting.

CARRIED UNANIMOUSLY.

49/2021  
Krochak  
Auchstaetter

**BYLAW No. 1-2021, FINAL READING & ADOPTION:**

THAT Bylaw No. 1-2021, a bylaw to establish Property Tax Incentives and Penalties, be read a third time and adopted, signed and sealed.

CARRIED.

50/2021  
Dercach  
Scott

**ACCEPTANCE OF MONTHLY FINANCIALS:**

THAT the Statement of Financial Activities – Detailed for the period ended January 31, 2021, be accepted as presented.

CARRIED.

51/2021  
Scott  
Krochak

**AUTHORIZATION OF TRANSFER TO CREATE UTILITIES TERM DEPOSIT/TO INCREASE UTILITIES RESERVE:**

WHERE AS the Water & Sewer Utility of the Village of Pelly had a surplus in 2020 of \$10,510; BE IT RESOLVED THAT the Village of Pelly transfer \$10,510 into a Flex Term at Affinity Credit Union from our Affinity Credit Union bank account #9018888; AND FURTHER THAT \$10,510 be transferred into the Utilities Reserve general ledger account as at December 31, 2020.

CARRIED.

52/2021  
Dercach  
Scott

**RESOLUTION TO PAY CONTRACT WORK INVOICE:**

THAT Council authorize the immediate payment of an invoice submitted in the amount of \$100.00 for contract work performed by Kevin Krotenko.

CARRIED.

53/2021  
Krochak  
Auchstaetter

**MOVE INTO CLOSED SESSION:**

PURSUANT to Section 12.1.a of Bylaw 2016-1, Council Procedures Bylaw THAT Council, at 7:14 p.m., move in camera in accordance with subclause 18 (1)(b) & (d) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss tax enforcement.

CARRIED

54/2021  
Krotenko  
Scott

**MOVE OUT OF CLOSED SESSION:**

THAT, at 7:22 p.m. Council move out of closed (in-camera) session.

CARRIED.



At 7:23 p.m. Terry Vanin arrived in the gallery.

**MOVE INTO CLOSED SESSION:**

PURSUANT to Section 12.1.a of Bylaw 2016-1, Council Procedures Bylaw THAT Council, at 7:24 p.m., move in camera in accordance with subclause 18 (1)(b) & (d) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss tax enforcement.

CARRIED

Council moved in camera at 7:24 p.m. with the following in attendance:  
 Trevor Auchstaetter, Councillors Robert Dercach, Eric Krochak, Kevin Krotenko, Megan Scott, Administrator Frances Olson and Terry Vanin.

At 7:30 p.m. Terry Vanin left the meeting.

**MOVE OUT OF CLOSED SESSION:**

THAT, at 7:40 p.m. Council move out of closed (in-camera) session.

CARRIED.

**APPROVE AGREEMENTS TO TRANSFER PROPERTIES TO VILLAGE:**

THAT we approve the request of the property owner that agreements be draw up to transfer his property that is under tax enforcement to the Village, namely Lot 6, Blk 7, Plan AF3959 and Lots 6 & 7, Blk 10, Plan BZ4869 in order to expedite the process.

CARRIED.

**RESOLUTION TO PAY ADDITIONAL INVOICES:**

THAT Council authorize the immediate payment of both an invoice submitted in the amount of \$1,691.06 from Ottenbreit Sanitation, as well as \$12.22 in Collabria MasterCard interest.

CARRIED.

**APPROVAL TO TAKE TITLE UNDER THE TAX ENFORCEMENT ACT – 204 FORT LIVINGSTONE ROAD:**

THAT TaXervice, on behalf of the Village of Pelly, be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described land; Lot 12, Blk 2, Plan AD4309, Ext. 0, Title No. 146637377.

CARRIED.

**APPROVAL OF EXTENSION OF RETIREMENT DATE/SALARY INCREASE BEGINNING MAR. 1/21 – F. OLSON, ADMINISTRATOR:**

THAT, as per the Joint Administration Committee, we accept Administrator Frances Olson's offer to remain as Administrator until March 31, 2021; AND FURTHER that her remuneration be based on an annual salary of \$75,000 beginning March 1, 2021.

CARRIED.

**APPROVAL OF PAYMENT OF ADDITIONAL HOURS:**

THAT Administrator Frances Olson be paid at straight time for the additional 2.5 hours she worked above 8 hours on the Village regular meeting day of January 13, 2021.

CARRIED.

**ADMINISTRATOR'S REPORT:**

THAT the report dated Feb. 10/21 presented by, and discussed with, the Administrator be accepted.

CARRIED.



63/2021  
Krochak  
Auchstaetter

**EXTENSION OF SEASONAL EMPLOYEE APPLICATIONS' DEADLINE:**

THAT we approve the extension of the application deadline for the seasonal public works' position until Wednesday, March 31, 2021; AND FURTHER THAT the ad be placed on Facebook, Webpage, posters around the Village plus two inserts in *The Kamsack Times*.

CARRIED.

64/2021  
Auchstaetter  
Krotenko

**APPOINTMENT OF 2021 BOARD OF REVISION:**

THAT we appoint the 2021 Board of Revision as follows: Linda Bourque, Mark Maga, Ken Frampton with Victoria Makohoniuk as secretary and Carrie Reina as alternate board member; AND FURTHER THAT remuneration be based on the Village Council meeting per diem.

CARRIED.

65/2021  
Krotenko  
Dercach

**APPROVAL OF HIRING OF REPLACEMENT ADMINISTRATOR:**

THAT, as per the Joint Administration Committee, we hire Leanne Kwasney effective March 1, 2021, to begin employment as Administrator upon Frances Olson's retirement, while currently working with Ms. Olson, at an annual salary of \$60,000; AND FURTHER that the municipalities agree to pay for the required mentoring providing that Ms. Kwasney agree to a three (3)-year commitment in the position.

CARRIED.

66/021  
Dercach  
Scott

**APPROVAL OF CONTRACTING WITH BARRY HVIDSTON TO PROVIDE REQUIRED MENTORSHIP FOR ADMINISTRATOR:**

THAT we approve entering into an hourly contract with Barry Hvidston to provide the required mentorship for the new Administrator Leanne Kwasney formally effective April 1, 2021, acknowledging there will be some costs incurred during the month of March 2021.

CARRIED.

67/2021  
Scott  
Krochak

**APPROVAL TO REGISTER COUNCILLORS FOR WORKSHOP (M.L.D.P.):**

THAT we register Councillors Eric Krochak and Megan Scott to attend the virtual *Municipal Leaders' Roles and Responsibilities* workshop from 4:30 to 8:00 p.m. on Tuesday, March 2, 2021 at a cost of \$45 plus applicable taxes each; AND FURTHER THAT the payment be made if required immediately.

CARRIED.

68/2021  
Krochak  
Auchstaetter

**APPROVAL OF RENEWAL OF NUISANCE WILDLIFE PERMIT:**

THAT, in accordance with Bylaw No. 08-2017, we approve the 2021 Nuisance Wildlife Control for John Llewellyn.

CARRIED.

69/2021  
Auchstaetter  
Krotenko

**APPROVAL FOR LINCOLN AUCHSTAETTER'S CHAINSAW RECERTIFICATION:**

THAT we approve Maintenance Operator Lincoln Auchstaetter's taking a recertification course for chainsaw operation.

CARRIED.

70/2021  
Krotenko  
Dercach

**CONFIRM APPROVAL OF SALVAGE OF OLD CULVERT REMOVED ON EAST PORTION 3<sup>RD</sup> AVENUE SOUTH:**

THAT we confirm approval for Jerry Vanin to salvage old damaged culvert removed from the east portion (100 block) of 3<sup>rd</sup> Avenue South, as long as he cleans up all the debris.

CARRIED.



71/2021  
Dercach  
Scott

**APPOINTMENT OF EMO COORDINATOR:**

THAT Councillor Eric Krochak be appointed Emergency Measures Co-ordinator to replace Steve Lenaghan.

CARRIED.

72/2021  
Scott  
Krochak

**LETTER TO STEVE LENAGHAN OF APPRECIATION & NOTIFICATION RE EMERGENCY MEASURES COORDINATOR:**

THAT administration be directed to send a registered letter to Steve Lenaghan to both express appreciation for his years of work as Emergency Measures Coordinator and to notify him that, to facilitate ease of communication between Council and Emergency Measures, Councillor Eric Krochak has volunteered to take on the position effective March 1, 2021.

CARRIED.

73/2021  
Krotenko  
Dercach

**REQUEST TO PELLY & DISTRICT LIONS' CLUB:**

THAT administration be directed to send a registered letter to the Pelly & District Lions' Club thanking the members for all of their work over the years and requesting, due to there now being a third fire truck and planned laundry facilities in the firehall, that the Lions' Club find an alternate location to hold their meetings and that all of the Club's possessions be removed from their current location in the Lions' Den at the Pelly Firehall by April 30, 2021.

CARRIED.

74/2021  
Krotenko  
Krochak

**DONATION TO TANIA ZAWISLAK DUE TO HOUSE FIRE:**

THAT we approve a donation of \$100 to be paid immediately to Tania Zawislak, property owner of 308 Fort Livingstone Road, as she and her family lost their home in fire February 1, 2021.

CARRIED.

75/2021  
Dercach  
Krotenko

**FILE CORRESPONDENCE:**

THAT the following correspondence, having being read, be filed accordingly:

- SAMA: Annual General mtg held virtually Apr. 8 @ 1:30 p.m.
- Stats Canada: census takers' recruitment
- Concept Media re 2021 Southern SK Vacation Guide
- Roy & Sons – lagoon dredging service
- Diamond Environmental – environ. assessment service
- Clifton Engineering—decommissioning of landfills

CARRIED.

76/2021  
Auchstaetter  
Krotenko

**ADJOURNMENT:**

THAT this meeting be adjourned, with the time being 9:55 p.m.

CARRIED

Chair

Secretary