

Minutes of the Special Meeting of Council for the Rural Municipality of St Philips No. 301 Village of Pelly  
For the Purpose of discussing financial matters and joint administration  
Held at the Pelly Community Hall located at 101 2nd St. East.  
In Pelly, Saskatchewan  
on Thursday, June 24, 2021 at 7:00 pm

**PRESENT:** On Behalf of the Rural Municipality of St. Phillips No 301:  
Reeve Gilles Comeault, Councillors Brian Federation, Ron Sorrell, Bernie Mosiuk, Conrad Vogel  
  
On Behalf of the Village of Pelly:  
Mayor: Trevor Auchstaetter Councillors, Megan Scott, Eric Krochak, Robert Dercach, Kevin Krotenko  
  
Administrator: Leanne Kwasney

**ABSENT:** None.

**CALL TO ORDER:**

A quorum being present, Reeve Gilles Comeault called the meeting to order at 7:00 p.m.

**Delegation**

Marcia Sedor from Baker Tilly attended the meeting to discuss 2020 Audit.

Resolution 1/2021 That the special meeting be recessed to give each council to opportunity to discuss and approve the 2020 Financial Statements.

Reconvene at 8:15

**27/2021** THAT-this meeting go in camera to discuss HR issues under section pursuant to sub clause  
**Comeault** 15(1)(b)(ii) of The Local Authority Freedom of Information and Protection of Privacy Act (8.16)  
**Auchstaetter**

02/2021 Comes out of camera

Administrator Leanne was asked to leave the chambers. (8:16)

Administrator Leanne came back to the council chambers. (8:27)

**28/2021**  
**Comeault**  
**Auchstaetter**

**OFFICE RESOLUTION**

THAT both the Rural Municipality of St Philips No 301 and the Village of Pelly agree that the Rural Municipality of ST Philips hire a new Administrator for the Rural Municipality of St Philips while the Village of Pelly shall retain the services of Leanne Kwasney as Administrator effective Monday June 28, 2021.

CARRIED.

**29/2021**  
**Comeault**  
**Auchstaetter**

**OFFICE RESOLUTION**

THAT both Councils direct both Administrators take inventory and split assets equally between both Rural Municipality of St Philips No. 301 and Village of Pelly in anticipation to separate the Administration services between the two Municipalities.

CARRIED.

**30/2021**  
**Comeault**  
**Auchstaetter**

**RESOLUTION OF OFFICE SPACE**

THAT the Village of Pelly agrees to pay rent until such a time the Village of Pelly finds a new building.

*JK*

CARRIED.

31/2021  
Comeault  
Auchstaetter

**RESOLUTION OF OFFICE LINES AND SOFTWARE**

THAT the administrative office be split to have equal privacy of workspace mutually and respectfully and free of interference of each other,

- The costs of software, hardware, and peripherals due to separation of the Municipalities be split ½ equally between the Rural Municipality of St Philips# 301 and Village of Pelly
- The Village of Pelly Administrator keep the computer the Administrator works on.
- The Rural Municipality of St Philips# 301 keep the computer that the Assistant works on.

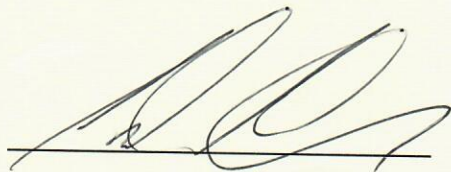
CARRIED.

32/2021  
Vogel  
Auchstaetter

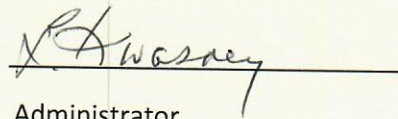
**ADJOURNMENT:**

THAT this meeting be adjourned. (8:58 p.m.)

CARRIED.



Mayor/Reeve (Chairperson)



Administrator